



**A Customer Owned Utility**  
*Serving Our Community Since 1894*

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June 26, 2009

**Policy re: SRF & Siding Projects - For Distribution on NAED Web Site**

The Board of Electric Commissioners at their meeting of April 28, 2009, voted that NAED will not, in calendar year 2009, require that load calculations be provided for home "siding projects".

Please note that we will require that the SRF be otherwise completed and signed/approved by the designated NAED personnel (generally, 4 total).

If the load calculation sheet is filed with the SRF form, the contractor will not need to contact NAED to have the meter removed.

**If the contractor chooses not to file the load calculation sheet with SRF form, the contractor must contact NAED 24 hours in advance to have the meter removed by NAED Meter personnel.**

**The contractor can not tamper with the meter.**

Since the meter will be removed and leave the customer without power, we advise the contractor to make an appointment for a specific time with NAED Meter personnel to remove the meter. NAED Meter personnel will remain at the service location for the small period of time while the contractor completes the siding in the Meter area. NAED Meter personnel will then be able to reinstall the meter promptly. If a specific time is not requested, NAED Meter personnel will remove the meter during the morning of the day requested while performing other morning service orders and leave the customer without power until the Contractor calls back to have the meter reinstalled.

NAED - through the efforts of the Business Division Manager has created a separate service order code for Service Request Form Meter Removals.

The contractors are to contact Customer Service staff to have the meter removed and a service order will be prepared.

The contractor may contact the Meter personnel directly to have the meter reinstalled.