



**A Customer Owned Utility**  
Serving Our Community Since 1894

**July 1, 2016**

*NAED is one of only forty (40) municipal electric departments within the Commonwealth of Massachusetts. NAED is committed to providing quality utility services to its customers, and this community, in a manner that is deemed to be in the best interests of this community, as determined locally.*

**Monthly Update of North Attleborough Electric Department’s Activities**

Dear Friends,

It is a pleasure to provide this month's update relative to NAED events and activities, and on behalf of the Board of Electric Commissioners (Edward Vandette, Brett Langille and Steven Cabral) to wish you a safe and happy summer.

**I. UPDATE OF ACTIVITIES OF THE BOARD OF ELECTRIC COMMISSIONERS**

The Board held its monthly meeting on June 28, 2016. The meeting covered several matters. A summary is presented below:

**A. NET METERING POLICY & FEES**

At an advertised public hearing held on June 28, 2016 relative to amending the department's "Net Metering Policy" and establishing two (2) fees related to reviewing solar facility plans and inspecting a solar facility prior to interconnecting the new solar facility into NAED's distribution system the Board voted the following actions:

**1. Policy Amendments:** The Board voted to amend the department's "Net Metering Policy", which was first established in 2012. The "Net Metering Policy" principally addresses the department's guidelines related to solar facility installations. The policy also presents the way that a customer is billed for electricity via "Net Metering".

Perhaps the most substantive change in the policy is that the department has now increased the amount of solar power that it will accept within the NAED distribution system from two percent (2%) to three percent (3%). Three percent (3%) reflects the current state requirements for Investor Owned Utilities (IOUs). Currently, the system presently has approximately one percent (1%) solar generated from local solar sites.

**2. Fees Established for Reviewing Solar Plans and Inspection:**

The department currently performs an on-site inspection of the new solar facility before allowing connection to NAED's distribution system. The focus of the inspection is to ensure that the facility has been constructed consistent with the application and that the " emergency disconnect" is operable and identifiable for NAED personnel. The department's "Net Metering Policy" now clarifies that "The customer shall be responsible for NAED's costs to inspect the Facility as a requisite for allowing the Facility's interconnection to NAED's distribution system". (Article V, Section 8(b)). Annual inspections are also required.

Accordingly, following a review, the Board voted to approve, **effective August 1, 2016**, the following two (2) fees to assist the department to offset costs related to a solar project benefiting a single customer.

<b>Review of Plans by NAED:</b>	<b>\$140.00</b>
<b>Inspection of Facility:</b>	<b>\$140.00</b>
<b>TOTAL:</b>	<b>\$280.00</b>

**(a) Review of Solar Plans: \$140.00:** Based upon our prior experiences related to reviewing plans and documentation related to creating a residential solar facility, we have determined, that on average, such a review necessitates two (2) hours of a System Engineer's time. The rate established by the Board of Electric Commissioners reflects that average cost.

**(b) On Site Inspection of the new Facility: \$140.00:** Based upon our prior experiences with proposals related to the "Net Metering Policy" we project that each application, on average, requires one (1) hour, of NAED personnel time - which includes employees being on site. The fee is based upon having our Line Foreman and Meter Supervisor attend the inspection. The two classifications/personnel are the individuals whose personnel groupings will be most directly impacted by the operation of the new facility.

The fee is a one-time fee. Although the "Net Metering Policy" notes that annual inspections are required, there are no other fees related to future inspections.

#### **B. ADDITIONAL POLICIES & PLANS APPROVED:**

In addition to the actions taken by the Board relative to the "Net Metering Policy" the Board approved the following policies & procedures:

*Cyber Security Policy*

*Event Operating - Notification Plan*

*Modifications to the department's "Construction Standards"*

*Mailing of "Termination Notices"*

*Modifications to the "Additional Meter Read Policy"*

#### **C. OTHER ACTIVITIES ADDRESSED BY THE BOARD AT ITS JUNE 28, 2016 MEETING:**

**(1) Sherman Substation Engineering Work:** The department is planning on a multi-million dollar upgrade/renovation of the Sherman Substation on Landry Avenue, with construction projected to commence in 2017. The last substantive upgrade of the substation was in the mid-1990s. In recent months, the department has reviewed engineering proposals related to the future work and determined to award the engineering contract work to PLM, Inc of Hopkinton, MA. The Board discussed the matter, and planned future events, with the "review committee" members: Gene Allen (Operations Division Manager), John Miller & Peter Schiffman (System Engineers) and John McGuire (Senior Substation Technician).

**(2) Customer Service Update:** The Board met with members of the Customer Service Division to hear more about their job responsibilities and activities. Attending the meeting were Customer Service Representatives Melissa Brastow, Jean Reddy and Marie McCabe. Information System Specialist Mark Potter also participated in the session.

The Board also discussed with Customer Service personnel the matters of revising the department's "Additional Meter Read Policy" and potential mailing out by NAED of all "Termination Notices" to customers. Following the discussion the Board agreed to revise the "Additional Meter Read Policy" procedures and institute the mailing of all "Termination Notices, effective August 1, 2016.

**(3) Meter Division Update:** The Board met with Brad Dean, Meter Supervisor and Gene Allen, Division Operations Manager to discuss the Meter Division's daily and preventive maintenance related activities. The Board also discussed the matter of meter related technologies and their potential impact upon future NAED meter services and customer information.

**(4) General Manager Update:** The General Manager presented his recommendations relative to annual compensation adjustments for non-union personnel. The Board concurred with the recommendations.

Please continue to remember our fellow citizens who are defending our country throughout the world. As always, should you have any questions at any time, please feel free to contact me at 508.643.6300.

Sincerely,

James C. Moynihan  
General Manager